



## Southeast Wisconsin Communications Resource/Support Group

### SEWCRSG Meeting

Wednesday, June 9, 2010

9:30 AM – 12:00 PM

Wisconsin State Patrol – Waukesha Post

### MEETING SUMMARY

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#### Future Meetings

- **June 16, 2010:** The next SE Region TIME meeting is scheduled for Wednesday, June 16, 2010 from 9:00 am - 12:00 pm at the WisDOT STOC located at 433 West St. Paul Avenue, Suite 300, Milwaukee, WI 53203.
- **August 13, 2010:** The next SEWCRSG Committee Meeting is scheduled for Friday, August 13, 2010 from 9:30 am - 12:00 pm at the Wisconsin State Patrol Waukesha Post located at 21115 Highway 18, Waukesha, WI 53186.

#### Regional Statewide Communications Interoperability Plan (SCIP) Implementation

- Gene Oldenburg, the recently appointed SE Region SCIP Coordinator, provided an overview of the tasks he will be in charge of and goals he hopes to accomplish.
- Prior to retirement, Gene was a law enforcement officer. His current position is a part time position funded through an OJA grant; funding is currently through the end of 2012.
- There are a total of 6 WEM regions in the state. Gene's area of responsibility is the SE WEM region which is a total of 8 counties that range from Kenosha north to Ozaukee and west to Washington, Jefferson and Walworth. Gene will be working with a lot of the front line individuals such as representatives from law enforcement, fire and EMS.
- Gene is reaching out to various stakeholders to ensure everyone is aware of his role. The meetings that Gene will schedule on the SCIP Implementation are open and minutes will be distributed.
- As the regional SCIP coordinator, Gene is responsible for:
  - Creating/updating the CASM database
    - Looking into availability, reliability and accessibility of data.
    - Gathering information for each county through a predetermined representative.
  - Tactical Interoperability Communications Plan (TICP)
    - Attending a train-the-trainer session and then will begin working with the counties to develop their plans.
  - Assisting COMLs
    - Helping COMLs in training, to obtain their certifications.
    - Working to determine how to ensure COMLs are involved in incident response
  - Development and distribution of after action reports
    - Provide after action reports on emergency communication from tabletops and exercises.
  - Narrow Banding
    - All agencies must have converted to narrow banding by January 1, 2013.
    - The Interoperability Council has determined that between April and November 2011 all mutual aid (VHF) channels will be narrow banded.
    - Other systems can operate on wide band through the end of 2012.
    - As of January 1, 2011 agencies will not be able to license wide band anymore.
    - Narrow banding is a physical change to equipment and will require licenses to be updated.

- By the end of 2012 if you are not narrow banded, you may experience some communication difficulties.
- One obstacle that Gene is encountering, and previously encountered, is that Wisconsin is a home rule state and it is difficult to get all agencies on the same page with this project.
- The Wisconsin Interoperability Web site can be found at: [www.interop.wi.gov](http://www.interop.wi.gov)

## **MC 200**

- Brian Jansen presented on the MC 200 which is a 200+ mile relay race that begins in Madison and ends in Chicago.
- The race begins Friday, June 11<sup>th</sup> and ends Saturday, June 12<sup>th</sup>.
- For the most part runners will stay on marked trails but may need to use surface roads at times.
  - It is anticipated that the first runners will enter Waukesha County around 1:00 pm.
  - The last runners will most likely be leaving Wisconsin around 5:00 am.
- The main communication hub is in Libertyville, IL. ARES is providing assistance with communications. Communications will be on mutual aid channels so local agencies can get in contact with the race communications group if needed.
- The anticipated schedule and maps can be found online at: <http://mc200.com>

## **April 8, 2010 Meeting Summary**

- The April 8, 2010 Meeting Summary was distributed and reviewed.
- The following changes were suggested and will be incorporated in a revised summary:
  - Under the 'Statewide Radio System' header, the first sentence under the sub header 'Digital Conversion' should be redacted and 'by 2013' should be removed in the second sentence.
- Carl Guse motioned to approve the meeting summary contingent on the changes. Jim Westover seconded the motion and the motion passed unanimously.

## **Treasurer's Report**

- Connie Catterall provided the Treasurer's Report on behalf of Wendy Maechtle. The Treasurer's Report was for April 8, 2010 to June 9, 2010. The beginning account balance was \$889.57. During this time period, the total income received was \$165.00 in dues. Total expenditures were \$20.00 for meeting refreshments and \$100.00 for the APCO International brick. The ending account balance was \$934.57 with \$44.02 in petty cash and \$890.55 in the checking account.
- Carl Guse motioned to approve the Treasurer's Report. Jim Westover seconded the motion and the motion passed unanimously.

## **Updates**

### **WI-TERT**

- The first WI-TERT Team Member In-Service was held May 11, 2010 at Chula Vista in Wisconsin Dells, WI. Everything went well and the committee was pleased with the turnout.
- The 2010 grant, which will provide funds to assist with future training expenses, is currently being written.
- The June 3-4, 2010 Team Member Basic Training class was cancelled due to low registration.
- It is anticipated that the next class will take place in August or September. Once a date has been identified, registration information will be distributed via teletype.

- It is anticipated that additional basic training courses will be held in November and February with another in-service in spring 2011.
- An earthquake exercise is being planned for May 2011 and WI-TERT will be a part of the exercise.
  - State to state mutual aid will be one focus area of the exercise.
  - There may be other exercises occurring at the same time and all exercises will most likely require representatives from multiple agencies and organizations, including WI-TERT. The exercise will provide good insight as to what might happen if multiple major incidents occurred simultaneously.
  - Civil Support Teams (CSTs) are gearing up for this exercise. CSTs are 22 person teams that respond to unknown biological threats. CST members represent various groups and backgrounds

### **NENA/APCO**

- The WI-NENA Fall Conference is scheduled for October 24-27, 2010 at the Kalahari Resort in the Wisconsin Dells. Additional information about the conference can be found at: [www.wipscom.org](http://www.wipscom.org)
- The 2010 APCO Conference and Expo is scheduled for August 1-4, 2010 in Houston, Texas. Pre-conference classes will also be available.

### **TIME**

- The next SE Region TIME Meeting is scheduled for Wednesday, June 16, 2010.
- The Milwaukee County Freeway Service Team (FST) route that extends from the Milwaukee/Racine County Line to Mitchell Interchange is now in place.
- The 2010 Statewide TIM Conference is tentatively scheduled September 21-22, 2010 with training on September 20. Once WisDOT approval is obtained, the save the date and registration information will be distributed.
- Any incidents that agencies were involved with and would like to debrief can be discussed at the TIME meetings. Debriefs are intended to identify and resolve any issues that may have been encountered during the response.

### **WisDOT Maintenance and Regional Incident Management Coordinators (RIMC)**

- Dennis Schmunck is working with State Patrol to obtain approval to have scanners and radios installed in their vehicles.
- Dennis is somewhat concerned that the communication issues won't be resolved prior to the earthquake exercise. Therefore, the RIMCs would have to rely on other agencies to assist with communication. If the incident involves a response to infrastructure damage, RIMCs could have a major role in the exercise.

### **9-1-1 Legislation**

- Richard Tuma had nothing to report on the 9-1-1 legislation.

### **Interoperability Committee**

#### **Statewide Interoperability System (WISCOM)**

- The Statewide Interoperability System is progressing well. The system is a VHF project 25 digital trunking with the goal of providing 95% statewide mobile VHF coverage and in excess of 50% portable VHF coverage statewide.
- The system set up doesn't preclude from including 800MHz if desired.
- The current design calls for 80 tower sites statewide with a microwave and fiber network.
- Sites that were bid on and purchased in 2009 are being manufactured.
  - Six sites will be staged at the factory and should be received before the end of the month to be installed immediately in the east central part of the state.
  - It is anticipated that an additional 50 sites will be obtained in August.

- All sites should be installed and functioning by the end of the year.
  - After implementation, agencies should be able to access the system in 2011.
- If implementation of the sites goes well, the new system should be in place to be utilized during the PGA event at Whistling Straits in Sheboygan County in August.
- Statewide interoperability talk groups will be set up on the system and available to all public safety agencies and responders at no cost.
- The SEWCRSG committee may want to look at the end user and what training will be done for the end user.
- The state is considering opening a trainer position to assist with end user education.
- The committee would like to continue to work on developing a multi-jurisdictional communications plan for the SE region until the statewide system is functional.
- **AI:** Committee members were asked to send Connie what frequencies/system they have, patching capabilities and patching protocols.

### ***Civil Support Teams (CSTs)***

- CSTs could work with WI-TERT during their communications training so that WI-TERT could be utilized to provide dispatch expertise during a major event.
- Would need to know how CSTs could be incorporated into the communications mix.
- CSTs have ACU 1000 and 800 MHz capabilities.

### **Training and Outreach Committee**

- **AI:** Connie will provide contact information for an individual that can assist with a training session on reading drivers license records.

### **New Business**

#### ***Dues Notices / Membership Classifications***

- Membership categories have been defined and were approved at a Board of Directors meeting on June 8, 2010.
- The three membership categories are voting member, WI-TERT associate member and non-voting member.
- The membership application has been updated to include the new categories.
- Dues notices will be sent out before June 15, 2010. The notice will ask all members to review and update their information as well as choose which membership category they prefer.

#### ***WI-NENA Award Information***

- Dispatchers from the SE region or SEWCRSG members from around the state are eligible for the award.
- If a dispatcher wants to be considered for the award, they must submit their own name and supervisor pre-approval is required. Applicants will be asked to:
  - Provide reason why they should be selected to go.
  - Provide summary of what they got out of the conference.
  - Provide permission to present picture.
- Information will be distributed next week via teletype.
- Recipients will be chosen at an upcoming SEWCRSG meeting

#### ***FCC Information***

- A handout about the Workshop on 21<sup>st</sup> Century Emergency Alerting was distributed and will be posted on the SEWCRSG Web site.
- The handout includes an updated agenda for the workshop.

**Next Meeting**

- The next meeting will be on Friday, August 13, 2010 at the Wisconsin State Patrol - Waukesha Post from 9:30 am to 12:00 pm.

**Adjourn**

- Jill Raffay motioned to adjourn the meeting and Becky Leigh seconded the motion. The motion passed unanimously and the meeting was adjourned at 11:43 am.



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### SEWCRSG Meeting

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Wisconsin State Patrol – Waukesha Post

### ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Connie Catterall	Wisconsin State Patrol	(262) 785-4700	<a href="mailto:connie.catterall@dot.wi.gov">connie.catterall@dot.wi.gov</a>
Eve Malin	HNTB - STOC	(414) 227-2156	<a href="mailto:emalin@hntb.com">emalin@hntb.com</a>
Carl Guse	Wisconsin State Patrol	(608) 266-2497	<a href="mailto:carl.guse@dot.wi.gov">carl.guse@dot.wi.gov</a>
Jim Westover	Wisconsin State Patrol	(262) 785-4700	<a href="mailto:james.westover@dot.wi.gov">james.westover@dot.wi.gov</a>
Dennis Schmunck	WisDOT - Maintenance/RIMC	(414) 750-1563	<a href="mailto:dennis.schmunck@dot.wi.gov">dennis.schmunck@dot.wi.gov</a>
Paul Keltner	WisDOT - STOC	(414) 227-2141	<a href="mailto:paul.keltner@dot.wi.gov">paul.keltner@dot.wi.gov</a>
Brian Jansen	Waukesha Police Dept	(262) 524-3831	<a href="mailto:bjansen@ci.waukesha.wi.us">bjansen@ci.waukesha.wi.us</a>
Scott Smith	Dodge County	(920) 386-3222	<a href="mailto:ssmith@co.dodge.wi.us">ssmith@co.dodge.wi.us</a>
Jason Bauknecht	Oak Creek Police Dept	(414) 766-7605	<a href="mailto:jbauknecht@oakcreekwi.org">jbauknecht@oakcreekwi.org</a>
Becky Leigh	Oak Creek Police Dept	(414) 766-7687	<a href="mailto:rleigh@oakcreekwi.org">rleigh@oakcreekwi.org</a>
Kate Beinecke	AT&T	(414) 678-4986	<a href="mailto:kb5174@att.com">kb5174@att.com</a>
Richard Tuma	Waukesha County	(262) 446-5075	<a href="mailto:rtuma@waukeshacounty.gov">rtuma@waukeshacounty.gov</a>
Chris Brown	54 <sup>th</sup> Civil Support Team	(608) 245-8558	<a href="mailto:chris.robin.brown@us.army.mil">chris.robin.brown@us.army.mil</a>
Gene Oldenburg	Milwaukee Office of Emergency Management	(414) 286-5143	<a href="mailto:golden@milwaukee.gov">golden@milwaukee.gov</a>
Debbie Ambruso	AT&T	(262) 455-5213	<a href="mailto:da7652@att.com">da7652@att.com</a>
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	<a href="mailto:jill.raffay@co.washington.wi.us">jill.raffay@co.washington.wi.us</a>