



**SEWCRSG Meeting**

Wednesday, May 11, 2011  
9:30 AM – 12:00 PM  
WisDOT Statewide Traffic Operations Center

**MEETING SUMMARY**

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**Future Meetings**

- **May 25, 2011:** The next SE Region TIME meeting is scheduled for Wednesday, May 25, 2011 from 9:00 am - 12:00 pm at the WisDOT STOC located at 433 West St. Paul Avenue, Suite 300, Milwaukee, WI 53203.
- **July 13, 2011:** The next SEWCRSG meeting is scheduled for Wednesday, July 13, 2011 from 9:30 am - 12:00 pm at the Oak Creek Police Department located at 301 W. Ryan Road, Oak Creek, WI 53154.

**March 16, 2011 Meeting Summary**

- The March 16, 2011 Meeting Summary was distributed.
- Approval of the meeting summary was tabled until the next meeting as there was not a quorum.

**2010 SEWCRSG Annual Report**

- The revised 2010 SEWCRSG Annual Report was distributed.
- Approval of the annual report was tabled until the next meeting.

**Treasurer's Report**

- A Treasurer's Report for December 31, 2010 to May 11, 2011 was presented. The beginning balance was \$1,204.74. Income received during this period was \$195 in dues collected. There were no expenses during this period. The ending balance was \$1,399.74 with \$109.19 in cash and \$1,290.55 in the checking account.
- Approval of the treasurer's report was tabled until the next meeting.

**Updates**

**WI-TERT**

- The WI-TERT committee is looking to extend the current grant or obtain a new grant to hold the next in-service. Once more information is available, it will be presented to the group.
- Also under the current grant, the committee would like to purchase safety vests for each of the members.
- The next Mutual Aid Box Alarm System (MABAS) conference will be held in Minoqua in August. It was suggested that the WI-TERT in-service or a training session be hosted in conjunction with this conference. However, due to the distance, most of the WI-TERT committee members are not in favor of this option.

**NENA/APCO**

- The WI-NENA Fall Conference and Trade Show is scheduled for October 23-26, 2011 and will be held at the Kalahari Resort in Wisconsin Dells, WI.

**TIME**

- The next SE Region TIME Meeting is scheduled for Wednesday, May 25, 2011 at the WisDOT Statewide Traffic Operations Center.

- Efforts to update the Emergency Traffic Control and Scene Management Guidelines document and support materials continue. Once the final draft is together it will be distributed via e-mail to all stakeholders to review and provide final comments on.
- WisDOT is working with the Bureau of Transportation Safety (BOTS) to host a TIM Track at this year's Governor's Conference on Highway Safety. This is an annual conference and will be held on August 30-31, 2011 in the Wisconsin Dells. The subjects presented on during the TIM Track will be similar to those covered during the Statewide TIM Conferences. Once the registration materials have been developed, they will be distributed via e-mail.
- Planning for the 2012 Statewide TIM Conference has started. If approved, it is anticipated that this conference may be held in May 2012. Additional information will be provided as available.

### ***WisDOT Maintenance/Regional Incident Management Coordinator (RIMC)***

- WisDOT is looking into providing RIMCs with Blackberrys so they can remain connected to e-mail even when responding in the field.

## **Sub-Committee Breakout Sessions**

### ***Training and Outreach Committee***

- The committee would like to schedule a 'Radio 101' training course.
  - This would be a full day course with the first half occurring in the classroom and the second half offering hands-on exercises to attendees.
  - A potential time frame for this training would be early September.
  - Potential locations are the Waukesha Police Department, the Wisconsin State Patrol - Waukesha Post, or Waukesha Communications Center.
  - Brian Jansen and James Westover are the instructors and are to look at potential dates they would be available.
- A comprehensive calendar of trainings, meetings, and conferences will be posted on the SEWCRSG website. If anyone has information on conferences, trainings, or meetings they would like posted, please pass the information along to Wendy Maechtle or Eve Malin.

### ***Interoperability Committee***

- Wisconsin Interoperability System Exchange
  - At this time, Eve Malin cannot dedicate the resources needed to update and manage the WISE site. It seems as though other individuals would also not have the availability to support the data collection efforts.
  - The Communication Asset Survey Mapping (CASM) tool may be useable and would provide some of the same information as WISE would have.
  - At this time, the information in CASM is incomplete but data collection efforts are moving forward to update the program. Committee members may want to consider assisting with current initiatives to gather information for CASM so the tool will be accessible and updated sooner than anticipated.
  - One possible obstacle to using CASM is that some agencies may have difficulties accessing the site due to firewalls.
  - Information on creating a user account and accessing CASM was distributed to the group.

## **New Business**

### ***Next Meeting***

- It was determined that meetings will be held every other month and will be on the third Wednesday of that month.
- A complete schedule for the remainder of 2011 will be distributed to the group.



## Southeast Wisconsin Communications Resource/Support Group

### SEWCRSG Meeting

Wednesday, May 11, 2011

9:30 AM – 12:00 PM

WisDOT Statewide Traffic Operations Center

### ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Jason Bauknecht	Oak Creek Police Dept	(414) 766-7605	<a href="mailto:jbauknecht@oakcreekwi.org">jbauknecht@oakcreekwi.org</a>
Becky Leigh	Oak Creek Police Dept	(414) 766-7687	<a href="mailto:leigh@oakcreekwi.org">leigh@oakcreekwi.org</a>
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	<a href="mailto:jill.raffay@co.washington.wi.us">jill.raffay@co.washington.wi.us</a>
Dennis Schmunck	WisDOT - RIMC	(414) 750-1563	<a href="mailto:dennis.schmunck@dot.wi.gov">dennis.schmunck@dot.wi.gov</a>
Eve Malin	WisDOT - STOC	(414) 227-2156	<a href="mailto:emalin@hntb.com">emalin@hntb.com</a>
Shelby Schmidt	Waukesha County Communications	(262) 446-5026	<a href="mailto:sschmidt@waukeshacounty.gov">sschmidt@waukeshacounty.gov</a>
Joshua Nielsen	Kenosha City/County Joint Services	(262) 605-5007	<a href="mailto:jdn211@kccjs.org">jdn211@kccjs.org</a>
Brian Jansen	City of Waukesha Police Dept	(262) 524-3921	<a href="mailto:bjansen@ci.waukesha.wi.us">bjansen@ci.waukesha.wi.us</a>
Tim Huibregtse	Wisconsin State Patrol - STOC	(414) 750-3936	<a href="mailto:timothy.huibregtse@dot.wi.gov">timothy.huibregtse@dot.wi.gov</a>
Connie Catterall	WisDOT - STOC	(414) 702-5563	<a href="mailto:connie.catterall@dot.wi.gov">connie.catterall@dot.wi.gov</a>
Kevin Williams	Walworth County Sheriff's Office	(262) 741-4621	<a href="mailto:kwilliam@co.walworth.wi.us">kwilliam@co.walworth.wi.us</a>