

SEWCRSG Meeting

Thursday, June 1, 2006

9:30 am – 12:30 pm

Wisconsin State Patrol – Waukesha Post

MEETING SUMMARY

Future Meetings

- **July 12, 2006:** The next TIME FIMT meeting is scheduled for Wednesday, July 12, 2006 from 9:00 am - 12:00 pm at the WisDOT TOC located at 633 W Wisconsin Ave, Suite 1200, Milwaukee, WI 53203.
- **July 19-20, 2006:** The Statewide Traffic Incident Management Conference is scheduled for July 19-20, 2006 at the Hotel Mead in Wisconsin Rapids. For additional information, please contact Anne Reshadi-Nezhad at (414) 227-2141 or anne.reshadi-nezhad@dot.state.wi.us.
- **July 27, 2006:** The next SEWCRSG Committee Meeting is scheduled for Thursday, July 27, 2006 from 9:30 am - 12:30 pm at the Waukesha Post of the Wisconsin State Patrol located at 21115 Highway 18, Waukesha, WI 53186.
- **October 15-18, 2006:** The 2006 WINENA Fall Conference is scheduled for October 15-18, 2006 at the Kalahari Resort and Conference Center in Wisconsin Dells. Additional information can be found at: <http://www.winena.org/>.

April 25, 2006 Meeting Summary

- It was noted that on page 2 of the April 25, 2006 meeting summary, under the APCO/NENA Update, a correction needed to be made to the section on Reverse 911. It was incorrectly noted that reverse 911 is illegal in Wisconsin. An updated version of the meeting summary can be found on the SEWCRSG website at: <http://www.sewcrsg.org/>.
- Todd Lindert motioned to approve the meeting summary with said changes. Wendy Maechtle seconded the motion and the motion passed unanimously.

Interim Officer Selection

- The committee made the decision to elect interim officers that will serve until a formal election is held at the end of this year. The results of the interim election are as follows:
 - President: Connie Catterall
(Jay Maritz nominated, Wendy Maechtle seconded, passed unanimously)
 - Vice President: Jay Maritz
(Jason Zehrung nominated, Deb Tyryfter seconded, passed unanimously)
 - Treasurer: Wendy Maechtle
(Connie Catterall nominated, Jay Maritz seconded, passed unanimously)
 - Secretary: Anne Reshadi-Nezhad
(Todd Lindert nominated, Jay Maritz seconded, passed unanimously)
- Now that interim officers have been selected the 501(c)(3) form can be completed.
- Wendy Maechtle will be responsible for collecting the \$10 dues.
- A membership form needs to be created.

Sub-Committee Discussion

Interoperability Committee

- In order to facilitate data collection for the WISE application, the committee identified the need to develop and distribute a letter, ideally from a "high level" individual, requesting the information. It is anticipated that Eve Malin from HNTB will follow up with agencies after the letters have been distributed.
- The committee decided to initially start and focus on law enforcement and fire/EMS agencies.

- The committee's goal is to complete data collection and have the WISE application fully functional by the end of the year.

Training and Outreach Committee

- The committee reviewed the SEWCRSG website which is now available at: <http://www.sewcrsg.org/>.
- The committee suggested a 'HOME' button be added at the top of each page.
- Links to the WISE application and to the Southeast Region Regional Trauma Advisory Council website should be added to the site. Also, it was suggested that we contact WINENA and WIAPCO and ask them to add a link to the SEWCRSG to their websites.
- The committee agreed that if we decide to post a membership directory it should be placed on a secure, password protected site.
- The Southeastern Regional Trauma Advisory Council is holding a Regional Table Top Exercise on August 22, 2006. Additional information can be found at: www.sertac-wi.org.
- The committee identified two training sessions they would like to develop for this fall:
 1. HAZMAT and Terrorism Awareness – HAZMAT training could be provided by the City of Milwaukee Fire Department and the terrorism awareness training could be taught by the FBI. If additional material is needed the committee discussed possibly including Highway Watch training. Identified two weeks, September 12-15 and September 26-28, as possible dates and would like to provide one training session each week. Anticipated class size is 50-60 people and the class will be all day. It is likely that the group will be split in half, one class receiving HAZMAT training in the morning and terrorism awareness in the afternoon and the other vice versa, to facilitate smaller class sizes. Heidi Mueller will be responsible for initial coordination efforts.
 2. Flight for Life and Regional Trauma Center – training could be located at the Froedtert facility located on Watertown Plank Road. If possible, the training could include a tour of the paramedic base. Identified two weeks, October 24-26 and November 7-9, as possible dates and would like to provide one training session each week. The class size would be approximately 50-60 people and this training will likely only be a half day (3-4 hours). Robert Ramerez and Jill Raffay will work together on initial coordination efforts for this training.
- An idea identified for a future training class was the Wisconsin Relay system for deaf and hearing impaired. The committee would also like to revisit emergency medical dispatching at a later date.
- The committee decided to table discussions concerning a possible technology symposium until this winter. The committee did indicate that if pursued, it should be dispatcher focused, with vendors there to provide information rather than just trying to sell their product.

Mutual Aid Dispatch Team

Telecommunicator Emergency Response Taskforce (TERT)

- The TERT steering committee has been working with Ron Bonneau from NENA to ensure that TERT related efforts in Wisconsin are on track with national efforts.
- The TERT mission statement has been finalized and reads as follows:

To provide and maintain a resource network of qualified Telecommunicators who are available for rapid deployment to assist Public Safety Communication Centers in times of manmade or natural disasters.

Updates

APCO/NENA

- APCO International will dedicate its "Walk of Heroes" in memory of Kent Kruger at a ceremony at APCO's international headquarters in Daytona Beach, Florida on June 26, 2006. Additional information about Kent and the "Walk of Heroes" can be found at: <http://www.apcointl.org/news/2006/20060526APCOToDedicateWalkOfHeroes.html>.
- Jay Maritz is the new Wisconsin representative on the APCO International Executive Council.
- By June 1, 2006 agencies should have the PL tone programmed for WISPERN.
- Wisconsin was selected to be the site of the 2009 APCO North Central Regional Conference.
- An overview of APCO's Project 40 - Responsive Efforts to Address Integral Needs in Staffing (RETAINS) - was provided at the APCO North Central Regional Conference in May. The objective of the RETAINS project is to develop a standard to be used by communications centers for number of staff needed to perform to an expected level of service and scheduling of those staff in the most efficient manner. Additional information about RETAINS and the RETAINS Tool Kit can be found at: <http://www.apcointl.org/about/911/retains/>.

Adjourn

- Todd Lindert motioned to adjourn the meeting. Jay Maritz seconded the motion and the motion passed unanimously. The meeting was adjourned at 12:30 pm.



ATTENDANCE RECORD

Meeting: SEWCRSG
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 Time: 9:30 am – 12:30 pm
 Location: Wisconsin State Patrol – Waukesha Post

Name	Agency	Phone	Fax	E-mail
Interoperability Committee				
Steve Cyra	HNTB	(414) 359-2300	(414) 359-2314	scyra@hntb.com
Dan Schmerse	Milwaukee Police Dept	(414) 935-7471	(414) 935-7108	dschme@milwaukee.gov
Varla Bishop	Wisconsin State Patrol	(262) 785-4700	(262) 785-4722	varla.bishop@dot.state.wi.us
Glenn Unger	WisDOT BHO	(608) 266-3471		glenn.unger@dot.state.wi.us
Jason Zehring	SEWRPC	(262) 547-6721		izehrung@sewrpc.org
Al Wohlferd	Wisconsin Emergency Management	(608) 242-3250	(608) 242-3299	alan.wohlferd@dma.state.wi.us
Gary Payne	ARES/RACES	(262) 594-2795		n9ve@centurytel.net
Connie Catterall	Wisconsin State Patrol	(262) 785-4700	(262) 785-4723	connie.catterall@dot.state.wi.us



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Name	Agency	Phone	Fax	E-mail
Training and Outreach Committee				
Wendy Maechtle	Ozaukee County Sheriff's Dept	(262) 284-8459	(262) 284-8490	wmaechtle@co.ozaukee.wi.us
Todd Lindert	Jefferson County Sheriff's Office	(920) 674-7346	(920) 674-7126	toddl@co.jefferson.wi.us
Kaye Kumbier	Waukesha County Communications	(262) 446-5078	(262) 548-7313	kkumbier@waukeshacounty.gov
Jay Maritz	Walworth County Sheriff's Dept	(262) 741-4621	(262) 741-4677	jmaritz@co.walworth.wi.us
Deb Tyryfter	Wisconsin State Patrol	(262) 785-4700	(262) 785-4723	
Heidi Mueller	Milwaukee Fire Dept	(414) 286-5351	(414) 286-5210	heidi.mueller@milfire.com
Jill Raffay	Washington County Sheriff's Office	(262) 335-4398	(262) 335-4429	jill.raffay@co.washington.wi.us
Robert Ramirez	SE RTAC	(414) 777-0147	(414) 777-0088	roramere@fmlh.edu
Bob Kacmarick	Racine County Sheriff's Dept	(262) 632-2023	(262) 833-8727	robert.kacmarick@goracine.org
Katie Belmore	HNTB	(414) 225-3729	(414) 227-2165	kbelmore@hntb.com